



Irrigation & Water Resource Department, UP, Lucknow.



Registration Form

(For registration as a Secondary user in role of Consignee/Buyer/Paying Authority on GeM portal)

Sr. No.	Field Required	Details to be mentioned
A <u>Information regarding Organization/Circle /Division</u>		
1	NAME OF ORGANIZATION/CIRCLE /DIVISION (Mention only one)	
2	ADDRESS	
3	STATE	
4	DISTRICT	
5	PINCODE	
B <u>Information regarding Secondary User</u>		
1	FIRST NAME	
2	LAST NAME	
3	AADHAR NO. (COPY OF AADHAR CARD MUST BE ENCLOSED)	
4	USER ID (Not to be filled by the applicant)	
5	N.I.C. E- mail (OFFICIAL)	
6	MOBILE NO. (LINKED WITH AADHAR)	
7	DESIGNATION	
8	DIVISION (Not to be filled by the applicant)	
9	ROLE* (Mention only one)	
	a) CONSIGNEE	
	b) BUYER	
	c) CONSIGNEE & BUYER	
	d) PAYING AUTHORITY	
ENCLOSURE: COPY OF AADHAR CARD		
DATE...../...../.....		SIGNATURE.....
PLACE.....		NAME.....
		SEAL
RECOMMENDED BY:		
DATE...../...../.....		SIGNATURE.....
PLACE.....		NAME.....
		SEAL

* Paying authority can not be in the role of (a) consignee, (b) buyer (c) Consignee & buyer and vice-versa as per prevailing guidelines of GeM. Care should be taken in recommendation of role of secondary user.

NOTE: (1) Above information must be duly recommended by competent next higher authority.

(2) Scanned copy of above proforma (duly filled) is to be mailed by official NIC e-mail (As mentioned in B5) on e-mail ID **ce1madhyaiduplu-up@nic.in** and copy (CC) to **secompiduplu-up@nic.in**